March 2021

Our transition plans are outlined below. The CTSD Protocol document can be found here.

Transition Plan Outline:

April 2-11	April 2-11 Spring Break				
4/12/21 shif	reek of 4/12 - 4/ ts to 4/19/21 ts to 4/26/21	16, Students should follow Mar	king Period 3 schedule		
4/12/21	5 days, 2:30 dismissal	B-cohort in 3:05 pm dismissal with lunch.	B-cohort in 3:00 pm dismissal with lunch.	B-cohort in 2:20 pm dismissal with lunch.	Earlier Dismissal Times Cohorts do not combine
		Kindergarten A&B cohorts combined, 5 days per week Cohort C added in.	Cohort C added in.	Cohort C added in.	B-cohort in Cohort C added in.
April 19	5 days, 2:30 dismissal	All students (combined cohorts ABC) in 5 days 3:05 pm dismissal with lunch.	All students in 5 days 3:00 pm dismissal with lunch.	All students in 5 days 2:20 pm dismissal with lunch. Spring Intramurals 2:30-4:00 PM 4 days a week	Cohort ABC Full Day with Lunch

Drop Off and Pick Up Information:

This document contains information on all buildings about the protocols being followed across all topics in all buildings. One item to highlight is the changes in transportation that happen as more children return to in person learning. Drop off and Pick up times at PMG have been staggered to address the traffic increase. Spruce Run School remains on the same schedule they are currently using. Please see the chart below:

PMG	Full-Day Arrival Procedures: Morning drop-off remains the same and begins at 8:35 am in the side parking lot at PMG. To keep the line moving we ask: 1) Please stagger drop-offs by last name, if possible: A-L 8:35-8:45 & M-Z 8:45-8:55 2) Have screener confirmation ready on phone or printed. 3) Students may exit from the passenger side ONLY. 4) Parents may NOT get out of the car in the drop off lane. If a child needs assistance, please pull into a parking spot in the side lot and walk your child to the crossing zone. Full-Day Dismissal Procedures, effective 4/12: Afternoon pick-ups continue to occur from the side of the school when we move to full day, and parents will park in the side lot and walk up to the building, with the following changes in effect: 1) Kindergarten pick-up at the cafeteria door at 2:55. 2) Second grade pick-up at the left-side gym doors at 3:00. 3) First grade pick-up at the right-side gym doors at 3:05 *Families with children in more than one grade level may pick up at 3:05 from the right-side gym door. We understand that some families are traveling between PMG and RVS, and times may vary slightly. Please contact our main office with any questions.
RVS	Drop-off remains the same and begins at 8:30 am. To keep the line moving we ask: 1) Have screener confirmation ready on phone or printed 2) Students should exit from passenger side only 3) If a child needs help exiting or with materials, please pull into a parking spot and walk your child to the center median crossing zone (staff member at this location) between the car and bus

lines

Pick-Ups remain the same, however, once the two lanes we typically use are full, you will be directed to two new lanes behind the buses. Students will first be called to the side lot. Once the buses exit the front lot lanes, cars will be asked to pull up and students will then be loaded following the same procedure as the side lot. To keep the lines moving we ask:

- 1) Please have your child's name written with black magic marker on a large piece of paper, placed to be viewed from your front window
- 2) Please stay in the designated lanes numbered "1" and "2", and leave space for children to walk through the center of the lines

CTMS

New arrival procedure at CTMS starting on April 12th. Until that time the parents will continue our established procedure of entering the CTMS campus from Grayrock Road and exiting CTMS via Grayrock Road. No change will take place until April 12th.

New arrival procedure starting April 12th

- Cars will proceed up Belvidere Ave and enter the CTMS campus from behind Spruce Run School.
- Cars will line up on the hill between CTMS and SRS facing towards Grayrock Road
- Car greeters will move to a car. Parents show certification, the child exits the car, and goes to the designated entrance.
- If a parent has not certified the child, the car must exit the car line and move to the side lot to certify.
- Staff will monitor and regulate traffic patterns for student safety.
- Cars will exit via Grayrock Road

Dismissal starting April 12th

- The gates at Spruce Run School will remain closed until 2:00PM.
- Cars will proceed behind Spruce Run school and line up on the hill between CTMS and SRS facing towards Grayrock Road. Please use caution as SRS is still in session.
- Students being picked up will be dismissed to the cafeteria or outside if the weather permits
- Staff members will use a walkie-talkie to communicate to staff supervising students to indicate who is being picked up
- Staff will monitor and regulate traffic patterns for student safety
- Cars will exit via Grayrock Road
- After the buses and cars have departed, all students remaining must wait outside, weather permitting, or in the cafeteria for their parent/guardian to collect them.

Information for Parents:

- 1. March 18th Letter to Parents here
- 2. Weekly Update Letters here

Building Schedules:

- 1. SRS
- 2. PMG

PMG Full Day Schedule - Fourth Marking Period 2021

Grade Level-K	Grade Level-1	Grade Level-2
8:35-8:55 Arrival	8:35-8:55 Arrival	8:35-8:55 Arrival
8:55-9:15 Morning Meeting	8:55-9:15 Morning Meeting	8:55-9:05 Homeroom
9:15-9:55 Academics	9:15-9:45 Academics	9:05-9:50 Gr 2 Specials Group 1 9:05 - 9:55 Morning Meeting/Academics Group 2
9:55-10:40 K Specials Group 1 9:55-10:45 Group 2-Mask Break/Academics	9:45-10:10 Snack/Mask Break	9:50-10:50 Group 1 Morning Meeting/ Academics/Snack/Break 9:55-10:40 Gr 2 Specials Group 2
10:45-11:30 K Specials Group 2	10:10-10:45 Academics	10:50-12:00 Academics Group 1
10:40-11:55 Group 1-Mask Break/Academics		10:40 -12:00 Break /Snack/Academics Group 2
11:35-12:05 Academics	10:45-11:30 Lunch/Recess for some 11:30-12:10 Academics	12:00 -12:25 Extensions/Break
	10:45-11:25 Academics 11:25-12:10 Lunch/Recess for some	
11:55-12:40 Lunch/Recess All K	12:10-1:20 Extensions	12:25-1:10 Lunch/Recess for some 1:10-2:15 Academics
		12:25-1:15 Academics 1:15-2:00 Lunch/Recess for some 2:00-2:15 Academics
12:40-2:10 Academics	1:20-2:05 Specials Group 1/ Academics/Mask Break Group 2	2:15 -2:50 Academics
2:10-2:55 Snack/Mask Break/Choice Time	2:10-3:00 Specials Group 2/ Academics/Mask Break Group 1	2:50 - 3:00 Read Aloud/Mask Break
2:55-3:35 Dismissal	3:00-3:35 Dismissal	3:00-3:35 Dismissal

Round Valley School Marking Period 4 Schedule

Grade Level- 3	Grade Level- 4	Grade Level-5
8:30-8:50 Arrivals	8:30-8:50 Arrivals	8:30-8:50 Arrivals
8:50-9:15 Morning Meeting	8:50-9:15 Morning Meeting	8:50-9:15 Morning Meeting
9:15 - 10:10 Academics	9:15-10:00- Specials	9:15 -10:15 Block 1
10:10-10:55 Specials	10:00-11:40 Academics	10:15 -10:30 (am snack/mask break/recess)
		10:30 -11:15 Block 2

		11:15-11:45 Extensions
10:55-11:30 Lunch/Mask Break (recess)	11:40-12:15 Lunch/Mask Break (recess)	11:45 - 12:45 Block 3 12:45 -12:55 Mask Break/Transition
11:30 -1:15 Academics	12:15- 12:45 Extensions	12:55-1:30 Lunch/Mask Break (recess) transition time
1:15 - 1:30 (pm snack/mask break/recess)	12:45-2:15 Academics	1:30-2:15 Specials
1:30 - 2:15 Academics	2:15-2:35- Mask break/Recess	2:15 - 3:00 Block 4
2:15 - 3:00 Extensions	2:40-3:00 Academics	
3:00- Dismissal process begins		

Clinton Township Middle School MP 4 Schedule

7:55 - 8:00	Homeroom
8:05 - 8:50	Period 1
8:55 - 9:40	Period 2
9:45 - 10:35	Period 3
10:42 - 11:32	Period 4
11:37- 12:37 12:42 - 1:27	Unit Lunch, Break and Office Hours 11:37-12:07: Grade 6 & 7 will eat lunch within the classroom Grade 8 will have office hours with teachers 12:07-12:37: Grade 6 & 7 will have office hours with teachers Grade 8 will eat lunch within the classroom Period 5
1:32 - 2:20	Period 6
	All students will have a twelve minute designated break in the morning Weather permitting they will go outside. Teachers are able to utilize other times throughout the day to take a break at their discretion

SRS Master Schedule for Students

8:45	Arrivals: Full Day and AM Half Day Students	
8:55 - 11:15	AM PreK Program and AM Session of Full Day	
11:15	Dismissal: Half Day AM PreK Students	
11:15 - 12:15	2:15 Lunch/Recess for Full Day Students	
12:15 Arrivals: PM Half Day Students		

12:15 - 2:30	PM PreK Program and PM Session for Full Day Students	
2:30	Dismissal: PM PreK and Full Day Students	
	Mask breaks and snack breaks are incorporated into the daily schedule for each individual class at SRS and are part of the functional instructional program.	